

General Data Privacy Policy of the SüdniedersachsenStiftung

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1. Controller for the processing of personal data

Controller within the meaning of the GDPR, other data protection legislation applicable within the European Union member states and other provisions with a data protection character is:

Südniedersachsen Stiftung
Philipp-Reis-Straße 2A
37075 Göttingen
Lower Saxony
Tel.: 0551-3921741
Email: info@suedniedersachsenstiftung.de
Website: www.suedniedersachsenstiftung.de

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Prof. Dr. Bernt R.A. Sierke
Joachim Tonollo
Birgitt Witter-Wirsam

2. Collection and saving of personal data; type, purpose and use

For the purposes of contractual fulfilment and processing, the following personal data is collected:

- Title, first name, family name
- Address
- Email address
- Telephone number (landline and/or mobile phone)
- Fax number
- Account details
- Data relating to the issue at hand

Personal data is processed so that we can advise you appropriately as a customer and so that we can fulfil our contractual duties towards you.

Personal data is processed on the basis of Art. 6 paragraph 1(b) of the GDPR.

Banking
Sparkasse Göttingen
IBAN: DE78 260500010000128074
BIC: NOLADE21GOE

Tax no.
20/205/04264

VAT ID No.
DE 255473920

The personal data collected is saved until the expiry of the statutory retention duty for merchants and then deleted.

In the case of tax-related data, the data shall be retained until the expiry of the statutory retention period, for the fulfilment of our statutory retention duties.

The data may be retained beyond this period on the basis of consent provided by you in accordance with Art. 6 paragraph 1(a) GDPR.

3. Transfer of data to third parties

In principle, your personal data will not be transferred to third parties. Exceptions to this apply only to the extent that transfer is necessary for the processing of the contractual relationship with you. This includes, in particular, transfer to service providers hired by us (so-called order processors) or other third parties whose work is necessary for executing the contract (e.g. delivery companies or banks). The transferred data may be used by the third parties only for the designated purposes.

4. Your rights as a data subject

As the data subject, you have the following rights:

- **Information** in accordance with Art. 15 GDPR: You can request information on the personal data processed by us about you. This applies, in particular, to the purposes of data processing, the categories of personal data, the categories of recipients (where applicable), the retention duration, the origin of your data (where applicable) and (where applicable) the existence of automated decision-making including profiling and meaningful information on the details of this.
- **Correction** in accordance with Art. 16 GDPR: You can request the correction and completion of incorrect or incomplete personal data saved by us.
- **Deletion** in accordance with Art. 17 GDPR: You can request the deletion of your personal data saved by us, provided that the processing of this data is not required for the exercise of the right of freedom of expression and information, for fulfilling a legal obligation, for reasons of public interest or for the assertion, exercise or defence of legal claims.
- **Limitation of processing** in accordance with Art. 18 GDPR: You can request that the processing of your personal data be limited, provided the correctness of the data is disputed by you or the processing is unlawful but you oppose the deletion of the data. In addition, you have this right if we no longer require the data but you require it for the

assertion, exercise or defence of legal claims. You also have this right if you have objected to the processing of your personal data.

- **Data portability** in accordance with Art. 20 GDPR: You can request that we transfer the personal data which you provided to us to you in a structured, standard and machine-readable format. Alternatively, you can request the direct transfer of the personal data provided to us by you to another controller, provided this is possible.
- **Objection** in accordance with Art. 21 GDPR: Provided we process your personal data on the basis of a legitimate interest, you have the right to object to this processing. If you want to exercise this right of objection, notification in text form is sufficient; you are welcome to write to us, send a fax or contact us by email.
- **Revocation** in accordance with Art. 7 GDPR: You can revoke any consent you have provided us with at any time. The data processing based on the revoked consent must then be discontinued with future effect.
- **Complaint** in accordance with Art. 77 GDPR: You can lodge a complaint with the supervisory body responsible for us, e.g. when you are of the opinion that we are processing your personal data unlawfully. The authority responsible for us is:

The Lower Saxony State Data Protection Officer
Prinzenstr. 5
30159 Hannover
Tel.: 0511 120-4500
Fax: 0511 120-4599
Email: poststelle@lfd.niedersachsen.de
Web: www.lfd.niedersachsen.de

5. Supplementary information

Supplementary data protection information can be found online at www.suedniedersachsenstiftung.de/datenschutz/.

We point out that certain personal data, the IP address for example, is processed also when you visit our website at www.suedniedersachsenstiftung.de

Göttingen, 25 June 2019