

Commissioning form of the Welcome Centre

Contractual partner

Purpose of engagement: Geschäftlich Privat

Client

Company	Street/house number	Place
<input type="text"/>	<input type="text"/>	<input type="text"/>

Invoice address

E-mail

Contact person in the company

Salutation	Titel	First name	Last name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

E-mail <input type="text"/>	Phone <input type="text"/>
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Person to be cared for (please obtain consent for data transfer from the staff member)

Salutation	Titel	First name	Last name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

E-mail

Nationality	Country of residence
<input type="text"/>	<input type="text"/>

Date/Place	Signature of contact person
<input type="text"/>	<input type="text"/>

We hereby commission the Welcome Centre for the Göttingen Campus and the region of Southern Lower Saxony on the basis of the attached service offer with the following services, which will be provided by the SüdniedersachsenStiftung:

III. packages

No.-	Package	Included services	Price in EUR	book
30.	International	06. Driver's licence transfer 11. Orientation tour 24. Better Arrival 22. Welcome folder 26. Immigration 29. Living	1.899,-	
31.	National	22. Welcome folder 25. Better Arrival national 29. Living	1.099,-	

II. modules

No.	Package	Included services	Price in EUR	book
24.	Better Arrival	01. Registration at the Residents' Registration Office 04. Opening a bank account 10. Health insurance 13. Orientation talk 15. Tax ID 21. Welcome package 22. Welcome folder	489,-	
25.	Better Arrival national	01. Registration at the Residents' Registration Office 07. Car registration and re-registration 11. Orientation tour 21. Welcome package 22. Welcome folder	399,-	
26.	Immigration	03. Work and residence permit 17. Visas	659,-	
27.	Kindergarten children international	05. Child benefit 8. Care for kindergarten children 9. Child benefit	599,-	
28.	Schoolchildren international	09. Child benefit 14. School selection and registration	259,-	
29.	Living	19. Permanent Accommodation 20. Temporary Accommodation	799,-	

I. Individual services

No.	Designation of individual services	Price in EUR	book
1.	Registration at the Residents' Registration Office; plus 10,- per additional person	99,-	
2.	Registration at the Residents' Registration Office with power of attorney plus 10,- per additional person	49,-	
3.	Work and residence permit	349,-	
4.	Bank account opening	149,-	
5.	Parental allowance	189,-	
6.	Driver's licence transfer (international)	99,-	
7.	Car registration and re-registration	139,-	

8.	Care for kindergarten children for immigrants from within Germany; per child for 239,- Immigrants from abroad; per child 379,-	Please enter number of Children
9.	Child benefit plus 49,- per additional child	99,-
10.	Health insurance	89,-
11.	Orientation tour	159,-
12.	Family reunion plus 99,- per additional person	389,-
13.	Orientation talk	99,-
14.	School selection and registration for immigrants from within Germany; per child 99,- for newcomers from abroad; per child 199,-	Please enter number of Children
15.	Tax ID	49,-
16.	Change of tax class	99,-
17.	Visa for additional persons, "12. family reunion" is recommended	389,-
18.	Visa with accelerated procedure for skilled workers; plus costs at the foreign immigration office	389,-
19.	Permanent Accommodation; plus 99,- per accompanied viewing plus 139,- for a supervised registration of electricity, gas (if applicable), broadcasting fee and internet.	689,-
20.	Temporary Accommodation	159,-
21.	Welcome package	59,-
22.	Welcome folder	free of charge
23.	Individual counselling (on an hourly basis; price per working hour) With our individual counselling, we can respond to your individual wishes within the scope of our services, such as questions about citizenship or dog tax registration.	99,-

- I have read and accept the General Terms and Conditions on the website:
<https://www.suedniedersachsenstiftung.de/wp-content/uploads/2019/07/Dienstleistungs-AGB-Stiftung.pdf>.
- I have the privacy policy of the SüdniedersachsenStiftung website (https://www.suedniedersachsenstiftung.de/wp-content/uploads/2020/05/DSGVO_Allg._Datenschutzhinweise_web.pdf) and accept them.
- I hereby confirm that the information provided is correct and that my booking is binding.

Date/Place

Signature contact person